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Village Disaster Management Committees (VDMC) Training Courses

Network of Disaster Management Practitioners (NDMP) registered with the Security Exchange Commission of Pakistan (SECP) since 2011 under Company Ordinance 1984, The NDMP is pouring valuable contribution in the field of Disaster Risk Reduction with a vision towards “Sustainable Resilience” by incorporating dynamism in curbing vulnerabilities to cope with ever changing disaster patterns. NDMP shares expertise in all spectrum of the Disaster Management through network of experienced, devoted and highly skilled Disaster Management Practitioners from inside and outside Pakistan. NDMP is aiming to link all DRR practitioners through such platform by organizational cooperation, linkages, trainings, conferences, seminars, exposure visits, symposia and data sharing etc.

NDMP has actively engaged to develop local level capacities through imparting trainings, developing standardized training toolkits, formation of local disaster management committees and strengthening the capacities of local DMCs by linking them with the District level Disaster Management Authorities and other I/NGOs and CSOs representatives.

NDMP is looking for a consulting firm/ organization/individual consultants to organize and impart training sessions on First Aid, Search and Rescue and Fire Safety at 70 target villages at district Rajanpur.

Brief descriptions of TOR's are given below:

- Organize Seventy (70) trainings of five-day duration each for VDMC on “HVCRA, Record Keeping and Documentation Life Saving Skills (First Aid, Search & Recuse, Firefighting and Water Rescue etc. along with organizing simulation exercises and drills)
- The Firm/Organization/Individual consultant will ensure to arrange two trainers (Male & Female) per course to conduct above seventy training courses;
- Deliver sessions and participate in drills/hands on exercises for conducting the above trainings for VDMCs;
- Prepare power point slides/flip charts for the VDMC level courses;
- Review and modify the already training manual for course participants in Urdu in very simple language with more picturesque type of explanation;
- Prepare one consolidated report at the end of conducting all above seventy courses;
- Maintain data of participants on NDMP standard format who attended the above courses;
- Coordinate with NDMP and other local partners for logistic arrangement for training courses and field visits;
- Participate in additional activities in line with NDMP needs in relation to this consultancy or any other.
- The Firm/Organization/ Individual consultant will be working from home and will be attending trainings along with the training team and will report to NDMPs Program Manager for the execution of the TORs.

Timeframe

The proposed consultancy duration is for 210 days stretching period of time.

Professional Experience & Job Responsibilities

- Experience in developing training toolkit related with the First Aid, Search and Rescue and Fire safety related trainings.
- Conduct commercial & non-commercial trainings on above specified areas.
- Supervise and deliver practical sessions and conduct hands on exercises on FA, SAR and Fire safety.
- Conduct Trainings sessions on FA, SAR and Fire safety.
- Will join training and research team for conducting courses related with DRM and CBRDM.
- Develop course completion reports on training courses related with the FA, SAR and Fire Safety.
- Maintain alumni database of the above courses organized under NDMP.
- Extensive travelling to far off areas for organizing community level emergency response trainings.

Submit Technical Proposal with Financial Proposal

Please send your resume at hr@pakndmp.com by **25th July, 2019** in **WORD FORMAT**. Incomplete proposals will not be entertained. Please mark the title of the consultancy applying for in the Subject line.